



# Merrydale Junior School

**Be the Best you can Be!**



Headteacher: Catriona Mugglestone

Deputy Head: Antony Corbett

Dear Parent/Carer

## Welcome to Merrydale Junior School

We recognise that settling into a new school is a big step for you and your child and our aim is to make this a happy and smooth transition.

I know when we previously wrote to you we hoped we might be able to arrange an open afternoon to give you the opportunity to have a tour of our school and an induction morning for your child to enable them to meet their teacher and other pupils in their class. Unfortunately, this is still not possible at the current time, however, if things do improve and we feel it is safe to do so, we will try to arrange these before the end of the summer term.

In the meantime, we can provide you some background information about our school and ask that you complete the registration paperwork we need to start processing before your child starts school.

Registration Paperwork:

Please click the links in this letter to complete the registration paperwork:

- 1) **ADMISSION FORM** – this is a legal requirement and must be completed before your child starts school. Please click the link to complete this form online.

<https://forms.gle/X4ZkVw1Qaz8Mw6mWA>

- 2) **HOME SCHOOL AGREEMENT** – this is an agreement between Merrydale Junior School and yourselves. It sets out what we as a school will do and what we ask you as a parent/carer to do. Please click the link to complete this read and complete the form. <https://forms.office.com/Pages/ResponsePage.aspx?id=7cXzqZdY-kCCZ246vAAaNNP3yaMQcFNPuNARHR3QChVUQVU1TlhRWkZPMFRXSTIRN0tVUkhHT1kxQi4u>

- 3) **FREE SCHOOL MEALS** - You may be eligible for Free School Meals, this also means the school would receive Pupil Premium money for your child. The leaflet attached explains how you can benefit. If you think you may be eligible, please click the link to complete the form on the Leicester City Council website where they can check your eligibility. <https://www.leicester.gov.uk/schools-and-learning/grants-and-allowances/free-school-meals/>

- 4) **PARENTPAY** – Your child is moving up to Year 3 and if you want them to have a hot school meal, this currently costs £2.25 per day unless they are eligible for Free School Meals under the benefit system. We do not take cash in school but use ParentPay to collect payments for things like school meals, clubs, and trips. It is important that you register for ParentPay before your child starts school. You will be sent a separate email with log in details and instructions.

Further Information:



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The following information may help to answer any queries you may have:

- School information booklet (day to day routines)
- Pupil Premium Leaflet
- Uniform policy and where to buy
- Privacy Notices

Please complete the online registration process as soon as possible. If you are unable to complete this online and need a paper copy please email [office@dsatmerrydale.org](mailto:office@dsatmerrydale.org) or call 0116 276 7708 and we will send you a pack by post. IT IS PREFERABLE THAT THIS IS COMPLETED ONLINE.

We look forward to meeting you and your child in the near future.

We will be in touch with you in due course with information of your child's start date and any other information you need.

Kind Regards

C.Mugglestone

Head Teacher



Merrydale Junior School  
Tel: 0116 2767708

**Healthy School** [office@dsatmerrydale.org](mailto:office@dsatmerrydale.org)

Claydon Road, Leicester, LE5 0PL  
Fax: 0116 2762820

[www.merrydalejuniors.com](http://www.merrydalejuniors.com)



Leicester City  
Anti-bullying Community Award